



Santa Clara County Office of Education

Charles Weis, Ph.D.
County Superintendent of Schools

Urgent Bulletin

For Santa Clara County Districts

District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 12-907

Date: April 3, 2012

To: District Chief Business Officers
District Fiscal Directors
District Payroll and Human Resource Officers

From: Nimrat Johal

Re: E-mail Communication about Santa Clara Federal Credit Union File Failure

Please be aware that employee voluntary deductions expected to be deposited to the Santa Clara Federal Credit Union on Friday, March 30th were not deposited until Monday April 2nd.

Due to a technical problem during the file transmission, and the fact that the Credit Union was closed on Friday; the distribution of employee deductions failed and the correction could not be made until Monday.

An updated file was processed at the Credit Union Monday morning, shortly around 10:30 a.m. making funds available immediately, thereafter.

If you have questions about this communication, please feel free to contact your district Advisor.

Please share this information as deemed appropriate.

Approved by: Kenneth Shelton

Chief Business Officer